

**Frankenmuth Parks and Recreation Commission meeting minutes**  
**Wednesday, July 28, 2018, 7:00pm**  
**Scout Building**

**Parks & Recreation Commission Members Present** – Tom Bierlein, Anne Webb, Trisha Way-Uphold, Katie Kay, Joe Chowaniec, Jim Bickel

**Parks & Recreation Commission Members Absent** – Ed Foltz, Travis Dafoe, Joe Cramer, Aaron Lerash

**Others Present:** Daren Kaschinske, Kellie Nichols (P&R staff), Bridget Smith (City Manager)

Chair Uphold called the meeting to order at 7:06pm and began with the Pledge of Allegiance.

**Approval of Agenda** – Moved by Webb, supported by Bickel, to approve the agenda as presented. Motion carried unanimously.

**Approval of June 27, 2018 minutes** – Moved by Webb, supported by Bierlein, to approve the minutes as presented. Motion carried unanimously.

**Update on Splash Pad Project** – Smith gave an update of the status of the project. The City is struggling to get accurate plans for the project and therefore hasn't issued a building permit yet. She is working to get this straightened out. Construction is proceeding and the Jaycees still plan to have the project completed yet this summer. Webb reiterated that she feels it is important to have the ability to heat the building for winter use. Discussion occurred regarding cost overruns and the fact that the Jaycees are continuing to pursue funding. At this point, there are not dollars available to provide heat to the building. Webb stated that the ability to heat the building for winter use was important. Smith is working with the Jaycees to try to get this included in the plans.

**Monthly Reports –**

**City Manager-** Smith's written report was emailed out with the packet. Smith reviewed infrastructure projects underway and complimented Parks and Recreation staff with their work on parking for the Women's Club Concerts.

**Parks & Recreation Staff-** Nichols reported on June and July activities in Kern Pavilion. Frankenmudder coupled with Jeep Fest is growing into a larger event each year. We are going to meet with the organizers and discuss contract options with their combined event. Nichols reported that Consumers Energy has approved a \$6,918.08 rebate to purchase ceiling fans for Kern Pavilion. An additional \$7,000 would be needed to move forward with the project. Discussion on where to find the funds to complete the project. Nichols reported that she continues to seek contractors interested in working on the roof/copula at Kern Pavilion. We are getting few, if any, interested contractors at this time.

Kaschinske reported that Compton's baby girl was born last week. Adult sports will be finishing up over the next few weeks and our annual free Family Fun Day, along with the Antique Fire Truck Muster will be taking place this weekend in Heritage Park.

Kaschinske reported that the work on the electrical repair in Heritage Park around Kern Pavilion is finally completed. We are still waiting for the final bills to come in, but it looks like total cost will be approximately \$26,000.

**Park facility rental fees** – Proposed fees for 2019 were discussed. The proposed fees are a 2% increase from last year. Moved by Chowaniec, supported by Webb, to approve the rental rates as presented. Motion carried unanimously.

**Approval of lease of park facilities for 2018 Country Fest-** Moved by Webb, supported by Bickel, to approve the 2018 Country Fest Lease. Motion carried unanimously.

**Approval of June 2018 financial reports** –Moved by Bickel, supported by Chowaniec, to approve the financial reports. Motion carried unanimously.

The commission discussed the Concerts in the Park series in Memorial Park and how parking improvements in the area for the concerts are working.

The meeting adjourned at 8:03pm.

Respectfully submitted,  
Jim Bickel  
Secretary