

Frankenmuth Parks and Recreation Commission meeting minutes
Wednesday, November 28, 2018, 7:00pm
Frankenmuth Government Center

Parks & Recreation Commission Members Present – Trisha Way-Uphold, Ed Foltz, Aaron Lerash, Joe Chowaniec, Tom Bierlein, Jim Bickel, Anne Webb

Parks & Recreation Commission Members Absent – Travis Dafoe, Katie Kay, Joe Cramer

Others Present: Daren Kaschinske, Janelle Compton & Kellie Nichols (P&R staff) Bridget Smith (City Manager)

Chair Uphold called the meeting to order at 7:00pm and began with the Pledge of Allegiance. No guests were present.

Approval of Agenda – Moved by Foltz, supported by Chowaniec, to approve the agenda as presented. Motion carried unanimously.

Approval of October 24, 2018 minutes – Moved by Foltz, supported by Bierlein, to approve the minutes as presented. Motion carried unanimously.

Update on Splash Pad Project – The plumbing system has been winterized for the season. There are just a few things still to complete on the building by next spring. The playground is complete. We wait for spring for an opening date and ribbon cutting from the Jaycees.

Monthly Reports –

City Manager- Smith's written report was sent out with the packet. Smith reported that she has spent a lot of time recently on the leaf pickup and yard waste program. Yard waste pickup is extended another week. Smith reported that the City has come to a resolution between the DEQ and Army Corps of Engineers on the rock ramp project. All remediation will take place at the Wastewater Treatment Plant and Heritage Park will not be impacted in anyway. With an agreement on the Rock Ramp, the levee project can now proceed.

Parks & Recreation Staff- Compton reported that the Turkey Challenge was another success this year and that the Lion's Club Youth Basketball season is in full swing with games starting on Saturday, December 1st. Nichols reported that the nets are in the process of being put up in Harvey Kern right now and that indoor walking has started for the winter. Other maintenance work is being performed now- the floors in the bathroom have been sealed and staff are working on sealing the concrete floors inside of the pavilion. Nichols is waiting for cost estimates from contractors to repair or modify the roof. Kaschinske reported that an SVSU student has contacted the department about putting in a little free library in Heritage Park. Kaschinske is working with the students to come up with a long term maintenance plan for the structure and the books. Kaschinske reported that the Lion's Club is planning to update the Lion's Haus in Heritage Park. As part of this renovation, the Lions would like Parks & Recreation to rent the facility out more, raise the rental rate, and give the Lion's Club a part of the fee. The Lion's Club has also

requested that the Parks and Recreation Department replace the landscaping around the building. Kaschinske will work with the Lion's Club on these matters.

Review of Capital Improvement Projects for parks- A comprehensive list of Capital Improvement projects for Parks and Recreation was distributed and discussed. There were no suggested changes to the list. The most important projects on the list (14 in Bold) will go to the Planning Commission and City Council for the city-wide Capital Improvements Plan.

Follow-up regarding scheduling of fall events in Harvey Kern Pavilion- Kaschinske reported that 2018 Harvest Days was a great success and saw no decline in attendance even though it was held on a later date than in the past. So moving the date of that event does not appear to be a concern. Country Fest has indicated that they may want to move their event to the 2nd weekend in October (Harvest Days traditional date) in the future. Staff will discuss this change in more detail with Country Fest and if the change is truly needed, but Commission feels that this move should be supported if Country Fest wants to change dates.

Approval of lease of park facilities for 2019 World Expo of Beer - Moved by Webb, supported by Bierlein, to approve the 2019 World Expo of Beer. Motion carried unanimously.

Approval of lease of park facilities for 2020 Newfoundland National Specialty Dog Show- Moved by Foltz, supported by Bickel, to approve the 2020 Newfoundland National Specialty Dog Show. Motion carried unanimously.

Recommendation of lease agreement with Frankenmuth Woodcarver's Guild for use of the Eagle's Nest Building in Heritage Park for 2019- Moved by Chowaniec, supported by Lerash, to recommend the lease to City Council for approval. Motion carried unanimously

Approval of 2018 Parks & Recreation Annual Report- Moved by Webb, supported by Bickel, to approve the 2018 Parks and Recreation Annual Report. Motion carried unanimously.

Approval of October 2018 financial reports –Moved by Foltz, supported by Webb, to approve the financial reports. Motion carried unanimously.

The meeting adjourned at 7:59pm

Respectfully submitted,
Jim Bickel, Secretary