

**Frankenmuth Parks and Recreation Commission meeting minutes**  
**Wednesday, October 24, 2018, 7:00pm**  
**Frankenmuth Government Center**

**Parks & Recreation Commission Members Present** – Trisha Way-Uphold, Ed Foltz, Katie Kay, Aaron Lerash, Joe Chowaniec, Joe Cramer

**Parks & Recreation Commission Members Absent** – Travis Dafoe, Jim Bickel, Anne Webb, Tom Bierlein

**Others Present:** Daren Kaschinske, Janelle Compton & Kellie Nichols (P&R staff) Bridget Smith (City Manager)

Chair Uphold called the meeting to order at 7:05pm and began with the Pledge of Allegiance.

**Approval of Agenda** – Moved by Foltz, supported by Cramer, to approve the agenda as presented. Motion carried unanimously.

**Approval of July 28, 2018 minutes** – Moved by Chowaniec, supported by Lerash, to approve the minutes as presented. Motion carried unanimously.

**Update on Splash Pad Project** – At this time, the rubber playground surface is installed, and contractors are currently taking care of handicap parking modifications, landscaping repairs, and other repairs for things such as plumbing. As soon as they are done with the plumbing work, the water system will be winterized. There will be several signs that will be finalized over the winter and installed next spring.

**Monthly Reports –**

**City Manager-** Smith's written report was emailed out with the packet. Smith reported about the new leaf pick up and yard waste removal. Smith also reported about the numerous car crashes that have taken place recently in town. An architect visited the wastewater treatment plant recently to look into some changes to the plant. While he was here, they went to Harvey Kern Pavilion to take a look at the leaks and possible changes to the building to stop the leaks.

**Parks & Recreation Staff-** Compton reported that the free Harvest Days event is Saturday, October 27 from 1-4pm, and that volunteers are needed for this event. Compton also reported that it takes a lot of volunteers to put on the Turkey Challenge event in November. That event results in a great food donation to a food pantry for the holidays. So if anyone can spare some time that evening, please come help on November 7<sup>th</sup> at Rittmueller Middle School. Nichols reported that Consumer's has moved the grant for fans in Kern Pavilion to 2019 since the project does not have time to be completed this year. Hopefully we will be able to receive the grant again in 2019. Nichols reported on the events that have taken place since the last meeting. The Portuguese Water Dog Show went well, Auto Fest was allowed to come in a few days early for set up this year, Oktoberfest was next and the weather was beautiful for the event bringing in a lot of visitors. Bike MS was another great event, followed by the Road Commission Superintendents Association of Michigan's Trade Show. This event went very well, was a different use of the building, and they are looking at coming back in 2019. The Bruckelaufe was next and they changed a few things this year with their lay out and had a great turn out. The Basenji Dog Show went great. They said that this is their favorite location for a show besides

Madison Square Garden. They used the FYSA Rec Complex grass field for a portion of their show and loved it. Country Fest rounded out festival season with a new feature to the festival- an iron pour. They had cold weather but the event was still a success. Lastly Nichols reported that Matt Bronner visited Harvey Kern Pavilion to look at the roof leaks and give his opinion on the best way to take care of them. We hope to get preliminary cost estimates from him soon. Kaschinske reported that nets in Harvey Kern Pavilion should be up and walking started by Monday, November 26<sup>th</sup>. Walking will take place 8:30am -11:30am Monday – Friday. Kaschinske reported that the Bavarian Belle had a dry inspection on their boat, which took place in Heritage Park last week. Kaschinske reported that our insurance paid for the full cost of repairs (minus our deductible) from the electrical fire in Heritage Park back in May. Kaschinske informed the Commission that large rocks left over from Rock Ramp project will likely be available for use in the parks soon. Staff is looking to use the rocks in the parks for an outdoor classroom/mini-amphitheater, places for kids to climb or play, landscaping, places to sit, and to replace brown parking posts. If anyone has any other ideas, please share with staff. Lastly Kaschinske reported that at the Indian Memorial in Memorial Park, 5 white pine trees died this past year. On top of that the memorial could use some extra care and landscape updates. It was recommended to contact the Chippewa Indian Tribe to see if they have any funds to help with these costs.

**Review of Capital Improvement Projects for parks-** A list of Parks & Recreation projects in the City's Capital Improvement Plan was included in the packet for review. Kaschinske reported that this is not a full list, but those that are largest cost and highest priority. The commission requested a full list of Parks & Recreation projects at the November meeting.

**Discussion regarding scheduling of events in Harvey Kern Pavilion-** Kaschinske distributed a schedule showing the events in Kern Pavilion from the end of September through October for the previous few years and numerous years into the future. Kaschinske was looking for input on if our free Kern Community Event- Harvest Days should stay on the same weekend in early October, or if it should be flexible and switch dates to allow other paying events to use that weekend for rental revenue. No decision was made and this issue will be discussed again in the future, particularly after evaluating attendance at this year's Harvest Days in comparison to previous years.

**Approval of lease of park facilities for 2019 & 2020 Star Dance Alliance** - Moved by Cramer, supported by Foltz, to approve the 2019 Star Dance Alliance lease. Motion carried unanimously. Moved by Cramer, supported by Foltz to approve the 2020 Star Dance Alliance Lease. Motion carried unanimously.

**Approval of lease of park facilities for 2019 Bringin' Back the 80's Fest-** Moved by Cramer, supported by Chowaniec to approve the 2019 Bringin' Back the 80's Fest lease. Motion carried unanimously.

**Approval of July, August and September 2018 financial reports** –Moved by Foltz, supported by Chowaniec, to approve the financial reports. Motion carried unanimously.

The meeting adjourned at 8:17pm  
Respectfully submitted,  
Janelle Compton