

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, December 5, 2017
7:00 P.M.**

PRESENT: Ackerman, Cramer, Grossi, Reindel, Rupprecht, Schmitzer & Schoenow.

ABSENT: NONE.

The Mayor called the meeting to order at 7:00 P.M. and opened with the pledge of allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA

The Mayor reviewed the agenda.

Moved by Schmitzer, seconded by Cramer, to approve the agenda as reviewed by the Mayor.
Unanimously carried.

APPROVAL OF MINUTES

Moved by Schoenow, seconded by Cramer, to approve the minutes from the work session meeting and the regular meeting held on Tuesday, November 7, 2017. Unanimously carried.

PUBLIC HEARING ON PROPOSED FEE SCHEDULE ADJUSTMENTS

City Manager Smith reviewed proposed changes to the City's fee schedule for fees that are to be adjusted as a result of cost studies and other factors. She reviewed the proposed new yard waste collection through the Mid-Michigan Waste Authority (MMWA) at \$2.16 per residence per month and the increased DPW wood chip loading fee. If adopted, the changes would become effective on January 1, 2018.

The Mayor opened the public hearing on the proposed fee increases.

David Geiger, 545 Frederick Street ó Commented on the proposed new yard waste program and that the survey didn't point to any problems with the current collection practices.

City Manager Smith advised that the survey was meant to be neutral in nature; however, the current fall leaves collection has become a quasi-catch all yard waste collection program being all kinds of items not meant for this collection get mixed in with the leaves. She advised that the current collections are cumbersome and a chief complaint she hears from residents. Of the 32 municipality members of the MMWA, Frankenmuth is the only city that doesn't participate in the yard waste program and it offers weekly collection.

City Clerk Kerns advised that DPW crews are often encountering small piles or containers of twigs and sticks in their monthly pick-up that could be easily disposed of each week under the proposed program. The proposed program would make the current monthly brush collection much more efficient and less time consuming.

Geiger ó Commented that many lawn mowing contractors dump grass clippings in with fall leaves contrary to city code requirements. He indicated that enforcement action should be pursued.

Smith ó It is the City's intent that education be strongly pushed to introduce this new service, if approved, and enforcement will follow.

There being no comments, the Mayor closed the public hearing.

RESOLUTION NO. 2017-106 - APPROVE FEE SCHEDULE ADJUSTMENTS

The Mayor presented unsightly photos of trash containers left by the curbside in front of residences in area communities and how Frankenmuth stands out as a beautiful community. He urged Council to not pursue a yard waste program until the issue of the acceptable container can be agreed upon.

Discussion took place on the City having several months to establish the acceptable practices to use this new program even if it is approved at this meeting, directing staff to come back with container alternatives, and approving the program and fee tonight..

Moved by Ackerman, seconded by Grossi, to adopt Resolution No. 2017-106 approving an adjusted fee schedule, effective January 1, 2018. Unanimously carried.

BOARDS & COMMISSIONS APPOINTMENTS

Parks & Recreation Commission

Moved by Schmitzer, seconded by Ackerman, to appoint Tom Bierlein, Joe Cramer, Trisha Way-Uphold and Katherine Kay to the Parks & Recreation Commission, terms expiring on December 31, 2020 and to appoint Aaron Lerash to a term expiring December 31, 2018. Unanimously carried.

It was noted that current member Dean Elbers did not respond to the reappointment questionnaire and there was one unfilled vacancy.

Sister City Committee

Moved by Cramer, seconded by Schoenow, to appoint Beth Bernthal, Tony Warnick, Melissa Rau, and Ryan Buchinger to the Sister City Committee, terms expiring on December 31, 2020. Unanimously carried.

It was noted that Cheryl Beythan and Mark Schutte did not respond to the reappointment questionnaire and their appointments were left unfilled.

Planning Commission

Moved by Cramer, seconded by Schoenow, to appoint David Geiger, Bart Blegen and John Kaczynski to the Planning Commission, terms expiring December 31, 2020. Unanimously carried.

It was noted that Randy Trinklein and Lori Ettema did not seek reappointment to the Board.

Annual Reports

PARKS & RECREATION COMMISSION ANNUAL REPORT

Parks & Recreation Commission Chair Anne Webb submitted the annual report of the Parks & Recreation Commission.

Moved by Schmitzer, seconded by Grossi, to accept the annual report of the Parks & Recreation Commission and to thank the Commission members for their outstanding work. Unanimously carried.

MONTHLY REPORTS

Police Chief Mawer reviewed his monthly department activities report for October. Fire Chief Kerns reviewed the fire department's November monthly report and Treasurer Deterding reviewed the November financial report and quarterly revenue consolidation report. City Clerk Kerns reviewed the construction code activity for the month of November.

Moved by Reindel, seconded by Schmitzer, to accept the Police, Treasurer's and Construction Codes monthly reports as submitted. Unanimously carried.

Consent Agenda

RESOLUTION NOS. 2017-107 TO 2017-109 - APPROVE CONSENT AGENDA ITEMS

Moved by Cramer, seconded by Schoenow, to adopt Resolution No. 2017-107 approving a fireworks display by American Fireworks Company at 1365 S. Main Street at 11:59 P.M. on Sunday, December 31, 2017 for a New Year's Eve party at Zehnder's Splash Village; to adopt Resolution No. 2017-108 approving a one year lease agreement with the Frankenmuth Woodcarver's Guild for the Eagle's Nest building in Heritage Park; and to adopt Resolution No. 2017-109 approving Zehnder's 2018 Snowfest Activities, including fireworks on Saturday, January 27, 2018. Unanimously carried.

Unfinished Business - None

New Business

2016-2017 ANNUAL AUDIT PRESENTATION

Heather Thomas-Verhaeghe, Partner with the accounting firm of Gardner, Provenzano, Thomas & Luplow, PC, presented and reviewed the Audited City Financial Statements for the Fiscal Year 2016-2017.

Moved by Schmitzer, seconded by Grossi, to accept the 2016-2017 Audited Financial Statements as presented. Unanimously carried.

RESOLUTION NO. 2017-110 - APPROVE A RESOLUTION APPROVING 2018 WAGES AND FRINGE BENEFITS FOR ALL FULL-TIME EMPLOYEES EXCEPT MEMBERS OF THE POLICE OFFICERS LABOR COUNCIL

City Manager Smith reviewed the Personnel Committee's 2.1% increase recommendation to the City Salaries and Wage Rate Schedule for non-union full-time employees for 2018; the employee retirement contribution would increase to 8% from 7.5%; and the City's employee healthcare contribution will remain at 20%.

The Personnel Committee further recommended that their original recommendation above be revised to include that the City Manager receive a 2.1% pay increase and the City pay her membership dues paid for two professional associations.

Moved by Schoenow, seconded by Cramer, to adopt Resolution No. 2017-110 approving 2018 non-union, full-time employee's wages. Unanimously carried.

RESOLUTION NO. 2017-111 - APPROVE A SPECIAL TRUNKLINE MAINTENANCE AGREEMENT WITH MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE UPTOWN NORTH MAIN DITCH ENCLOSURE IMPROVEMENT PROJECT

City Manager Smith advised that the grant for enclosing the drainage ditch along M-83 in front of the Uptown N. Main project has been awarded and permitted and this agreement affirms that the City of Frankenmuth, through others, will pay 100% of any such costs.

Schmitzer requested to abstain due to her employment relationship involving the Uptown North Main Project.

Moved by Cramer, seconded by Reindel, to adopt Resolution No. 2017-111 to approve a special maintenance agreement with MDOT for the Uptown North Main ditch enclosure improvement project. Unanimously carried.

RESOLUTION NO. 2017-112 - APPROVE 2018 WORK SESSION MEETING AND REGULAR MEETING SCHEDULE OF THE CITY COUNCIL

Moved by Schoenow, seconded by Ackerman, to adopt Resolution No. 2017-112 approving a 2018 work session meeting and regular meeting schedule of the Frankenmuth City Council. Unanimously carried.

Item(s) Removed From the Consent Agenda - None

AUTHORIZE INVOICE PAYMENTS

City Clerk Kerns reviewed that based on Council's request, the motion below be used to authorize all future invoice payments.

Moved by Cramer, seconded by Grossi, to authorize invoice payment for November 2017 in the amount of \$445,178.20. Unanimously carried.

CORRESPONDENCE

1. City Manager ó Monthly Report.
2. Saginaw County ó November Robert Report.

MINUTES

3. Historic District Commission ó November 21, 2017.
4. Parks & Recreation Commission ó October 25, 2017.
5. Planning Commission ó November 28, 2017.
6. Chamber of Commerce ó October 18, 2017.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:57 P.M.

Phillip Kerns
City Clerk