

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, December 4, 2018
7:00 P.M.**

PRESENT: Ackerman, Cramer, Reindel, Rupprecht, Schmitzer, Schoenow & Southgate.

ALSO PRESENT: Councilmembers-elect Paul LaBrenz & Thomas Meyer.

ABSENT: None.

The Mayor called the meeting to order at 7:00 P.M. and opened with the pledge of allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA

Moved by Schmitzer, seconded by Reindel, to approve the agenda as reviewed by the Mayor.
Unanimously carried.

APPROVAL OF MINUTES

Moved by Ackerman, seconded by Southgate, to approve the minutes from the work session and regular meetings held on November 13, 2018. Unanimously carried.

Appointments to Boards, Commissions & Committees - None

PARKS & RECREATION COMMISSION ANNUAL REPORT

Parks & Recreation Commission Chair Trisha Way-Uphold reviewed the annual report of the Parks & Recreation Commission.

Moved by Schoenow, seconded by Schmitzer, to accept the annual report of the Parks & Recreation Commission and to thank the Commission members for their outstanding work. Unanimously carried.

MONTHLY REPORTS

Police Chief Mawer submitted his monthly department activities report for October. Fire Chief Kerns presented the fire department's November monthly report and Treasurer Deterding reviewed the November financial report and quarterly revenue consolidation report. City Clerk Kerns reviewed the construction code activity for the month of November.

Moved by Ackerman, seconded by Schoenow, to accept the Police, Fire, Treasurer's and Construction Codes monthly reports as submitted. Unanimously carried.

Consent Agenda

RESOLUTION NOS. 2018-121 TO 2018-124 - APPROVE CONSENT AGENDA ITEMS

Moved by Schoenow, seconded by Southgate, to adopt Resolution No. 2018-121 approving a fireworks display by American Fireworks Company at 1365 S. Main Street at 11:59 P.M. on Monday, December 31, 2018 for a New Year's Eve party at Zehnder's Splash Village; to adopt Resolution No. 2018-122 approving a one-year lease agreement with the Frankenmuth Woodcarver's Guild for the Eagle's Nest building in Heritage Park; to adopt Resolution No. 2018-123 approving the Frankenmuth School District Trek for Tech on Sunday, September 22, 2019 with listed conditions; and to adopt Resolution No. 2018-124 approving a 2019 work session meeting and regular meeting schedule of the Frankenmuth City Council. Unanimously carried.

Unfinished Business - None

New Business

2017-2018 ANNUAL AUDIT PRESENTATION

Treasurer John Deterding presented and reviewed the Audited City Financial Statements for the Fiscal Year 2017-2018 as prepared by the accounting firm of Gardner, Provenzano, Thomas & Luplow, PC.

Moved by Schoenow, seconded by Southgate, to accept the 2017-2018 Audited Financial Statements as presented. Unanimously carried.

PUBLIC HEARING ON PROPOSED FEE SCHEDULE ADJUSTMENTS

City Manager Smith reviewed proposed changes to the City's fee schedule for fees that are to be adjusted as a result of cost studies and other factors. She reviewed the proposed increase in the curbside collection of waste through the Mid-Michigan Waste Authority (MMWA) at \$1.28 per residence per month and a newly created deposit for fireworks clean-up on City owned property. If adopted, the changes would become effective on January 1, 2019.

The Mayor opened the public hearing on the proposed fee increases.

Gerald Sohn, 1130 W. Tuscola – Clarified that Waste Management collects the weekly yard waste at the curb.

There being no further comments, the Mayor closed the public hearing.

RESOLUTION NO. 2018-125 - APPROVE FEE SCHEDULE ADJUSTMENTS

Moved by Schoenow, seconded by Southgate, to adopt Resolution No. 2018-125 approving an adjusted fee schedule, effective January 1, 2019. Unanimously carried.

RESOLUTION NO. 2018-126 - AWARD A ONE YEAR CONTRACT EXTENSION FOR COMMERCIAL CONTAINERIZED REFUSE COLLECTION AND DISPOSAL WITH WASTE MANAGEMENT

City Manager Smith advised that Waste Management has extended their 2016-2018 contract pricing for one additional year and that City staff is recommending not to go out for competitive bidding as a result of the contract extension without a price increase.

Discussion took place that in 2019, the Mid Michigan Waste Authority will seek bids for multi-year contracts and this should also be a good time for the City to seek such bids for our commercial containerized refuse collection.

Moved by Schoenow, seconded by Ackerman, to adopt Resolution No. 2018-126 approving a one-year contract extension for Commercial Containerized Refuse Collection and Disposal Contract to Waste Management of Michigan. Unanimously carried.

RESOLUTION NO. 2018-127 - APPROVE A RESOLUTION APPROVING 2019 WAGES AND FRINGE BENEFITS FOR ALL FULL-TIME EMPLOYEES EXCEPT MEMBERS OF THE POLICE OFFICERS LABOR COUNCIL

City Manager Smith reviewed the Personnel Committee's recommendation of an up to 3% increase in the City Salaries and Wage Rate Schedule for non-union full-time employees for 2019 and changes to the Personnel Regulations concerning tuition reimbursement and funeral leave.

Councilmember Reindel, also a member of the Personnel Committee, further advised that their original recommendation above be revised to include that the City Manager receive a 2% base pay and cost of living and increase and a one-time, lump sum 2.543% merit pay bonus based on her recent annual performance appraisal that equals her 4.543 out of 5 score.

Moved by Reindel, seconded by Southgate, to adopt Resolution No. 2018-127 approving 2019 non-union, full-time employee's wages and the City Manager's wage package for 2019. Unanimously carried.

RESOLUTION NO. 2018-128 - ADOPT A GENERAL FUND, FUND BALANCE POLICY

City Manager Smith reviewed a proposed General Fund Fund Balance Policy that she has revised based on discussion at the earlier work session and to provide future guidance in safeguarding a rainy-day fund balance. A fund balance that will be equivalent to no less than three months of operating expenses for the current budget year.

Moved by Reindel, seconded by Schoenow, to adopt Resolution No. 2018-128 adopting a General Fund Fund Balance Policy as revised. Unanimously carried.

RESOLUTION NO. 2018-129 - APPROVE THE GUNZENHAUSEN SISTER CITY YOUTH EXCHANGE ENDOWMENT FUND WITH THE FRANKENMUTH COMMUNITY FOUNDATION

City Manager Smith reviewed a proposed agreement with the Frankenmuth Community Foundation for a Gunzenhausen Sister City Youth Exchange Endowment with the Frankenmuth Community Foundation for monies raised from the Ein Prosit Golf Outing they had sponsored for ten years. The endowment will be used to fund youth exchanges to Frankenmuth's Sister City, Gunzenhausen, Germany.

Moved by Schoenow, seconded by Southgate, to adopt Resolution No. 2018-129 approving an endowment fund agreement with the Frankenmuth Community Foundation for the Gunzenhausen Sister City Youth Exchange Fund. Unanimously carried.

RESOLUTION NO. 2018-130 - RECOGNITION OF COUNCILMEMBER SOUTHGATE FOR HIS SERVICE TO THE COUNCIL

Moved by Reindel, seconded by Schmitzer, to adopt Resolution No. 2018-130 recognizing the public service of Councilmember Michael Southgate's service on the Frankenmuth City Council. Unanimously carried.

RESOLUTION NO. 2018-131 - RECOGNITION OF COUNCILMEMBER JOSEPH CRAMER FOR HIS SERVICE TO THE COUNCIL

Moved by Ackerman, seconded by Schmitzer, to adopt Resolution No. 2018-131 recognizing the public service of Councilmember Joe Cramer's service on the Frankenmuth City Council. Unanimously carried.

RESOLUTION NO. 2018-132 - RECOGNITION OF MAYOR GARY RUPPRECHT FOR HIS SERVICE TO THE COUNCIL

Moved by Reindel, seconded by Schmitzer, to adopt Resolution No. 2018-132 recognizing the public service of Mayor Gary C. Rupprecht on his 41 years of service on the Frankenmuth City Council, 33 years of those as Mayor. Unanimously carried.

Rupprecht took a few moments to reflect on his Mayoral experience like the performance of 301 weddings and the many elections, construction projects, committee meetings, events, and the overall delightfulness of the people he was elected to serve.

Item(s) Removed From the Consent Agenda - None

AUTHORIZE INVOICE PAYMENTS

Moved by Schmitzer, seconded by Southgate, to authorize invoice payment for November 2018 in the amount of \$556,515.06. Unanimously carried.

CORRESPONDENCE

1. City Manager – Monthly Report.
2. Jerry Thompson – Resignation from the EDC Board.
3. Christmas Party Invite – December 7, 2018.

MINUTES

1. Downtown Development Authority Board – November 8, 2018.
2. Economic Development Corporation Board – November 15, 2018.
3. Historic District Commission – November 14, 2018.
4. Library Board – October 8 & November 12, 2018.
5. Parks & Recreation Commission – October 24, 2018.
6. Planning Commission – November 27, 2018.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:07 P.M.

Phillip Kerns
City Clerk