

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, February 7, 2017
7:00 P.M.**

PRESENT: Ackerman, Cramer, Reindel, Rupprecht, Schmitzer & Schoenow.

ABSENT: Grossi.

The Mayor called the meeting to order at 7:00 P.M. and opened with the pledge of allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA

The Mayor reviewed the agenda.

Moved by Schmitzer, seconded by Cramer, to approve the agenda as reviewed by the Mayor. Unanimously carried.

APPROVAL OF MINUTES

Moved by Schoenow, seconded by Cramer, to approve the minutes from the work session meeting and the regular meeting held on Tuesday, January 10, 2017. Unanimously carried.

BOARDS & COMMISSIONS APPOINTMENTS - None

Annual Reports

EMERGENCY MEDICAL/AMBULANCE SERVICES ANNUAL REPORT

Mobile Medical Response Director of Operations Jason MacDonald, accompanied by Operations Manager Jenn Brin, both representing the company that provides emergency medical/ambulance service to the Frankenmuth Community, reviewed the annual report and response times for their service.

Discussion took place on a new mandate that high school seniors be trained in CPR.

Moved by Reindel, seconded by Schmitzer, to accept the annual report of Mobile Medical Response (MMR), the company providing emergency medical/ambulance service to the Frankenmuth Community, and to thank them for their services to our community. Unanimously carried.

MONTHLY REPORTS

Police Chief Mawer submitted his department's activity report during the month of December, Fire Chief Kerns presented the fire department's monthly report, and Treasurer Deterding reviewed the January financial report. The construction code activity report for the month of January was available for review.

Moved by Ackerman, seconded by Cramer, to accept the Fire, Police, Treasurer's and Construction Codes monthly reports as submitted. Unanimously carried.

Consent Agenda

RESOLUTION NO. 2017-09 TO 2017-14 - APPROVE CONSENT AGENDA ITEM(S)

Moved by Cramer, seconded by Schmitzer, to adopt Resolution No. 2017-09 approving a temporary, directional sign permit request from the Frankenmuth Jaycees for the 2017 World Expo of Beer on May 19 & 20, 2017; to adopt Resolution No. 2017-10 approving the following spring events of American Legion Post No. 150: Poppy Sale for a May weekend and the Memorial Day Parade at 10:00 AM on Monday, May 29, 2017; to adopt Resolution No. 2017-11 approving a request from the Frankenmuth Jaycee's for an Independence Day Fireworks Display on Tuesday, July 3, 2017 in Heritage Park, subject to receiving the necessary documents as requested; to adopt Resolution No. 2017-12 approving a request to close S. Main Street (between Genesee and Jefferson Streets) on Friday, September 8, 2017 from approximately 5:00 P.M. to 10:00 P.M. contingent upon MDOT giving their approval, the police chief approving final parking arrangements, and Country Street Machines naming the City as an additional insured specifically for the street closing event; to adopt Resolution No. 2017-13 approving the following outdoor activities of the Frankenmuth Historical Association: Demonstration Days weekends from April through October 2017 and the annual Craft Fairs; and to adopt Resolution No. 2017-14 approving a performance agreement with the Michigan Department of Transportation. Unanimously carried.

Unfinished Business

DISCUSSION ON A PROFESSIONAL SERVICES AGREEMENT FOR STORM WATER MODELING IN AND AROUND THE AREA OF THE FRANKENMUTH BUSINESS PARK

City Manager Smith advised that the proposed contract with Spicer Group to conduct professional services to model the land in and around the Frankenmuth Business Park for storm water drainage is one solution and other options are available. As a result of the City's storm water consulting engineer, Uptown North Main's engineer and Smith meeting last week, alternatives were identified that makes the need for this study at this time not so time sensitive.

Discussion took place on the proposal being filed and it could be acted upon later if desired, and that the City's storm water management plan can also be modified to allow alternate solutions.

New Business

RESOLUTION NO. 2017-15 - APPROVE 2017-2022 CAPITAL IMPROVEMENTS PLAN

City Manager Smith reviewed the proposed Capital Improvements Plan through 2022 as recommended by the Planning Commission and City staff. This is annually presented because it impacts the upcoming budget preparation process. Although funding is not currently available for most projects, the plan contains an illustrative list of projects that have been given some level of priority should funding be available.

Moved by Schoenow, seconded by Ackerman, to adopt Resolution No. 2017-15 approving the 2017-2022 City of Frankenmuth Capital Improvements Plan. Unanimously carried.

RESOLUTION NO. 2017-16 - APPROVE A THREE YEAR AUDITING CONTRACT WITH GARDNER, PROVENZANO, THOMAS & LUPLOW, PC

The Mayor advised that the three year contract with Gardner, Provenzano, Thomas & Luplow, PC to audit the City's financial records has recently ended and that the firm has offered to extend their contract for an additional three years.

Moved by Cramer, seconded by Schoenow, to adopt Resolution No. 2017-16 approving a three year contract with Gardner, Provenzano, Thomas & Luplow, PC for auditing the City's financial records through June 30, 2019 for a three year total of \$39,985. Unanimously carried.

RESOLUTION NO. 2017-17 - APPROVE A LIQUOR LICENSE FOR FRANKENMUTH BREWERY, 425 S. MAIN STREET

City Manager Smith reviewed a proposed resolution from the Michigan Liquor Control Commission and advised that Chief Mawer must conduct a background investigation and if it is found to be favorable, it would be her recommendation that the Frankenmuth Brewery's new license for a small distiller at 425 S. Main Street be recommended for approval.

Moved by Schmitzer, seconded by Reindel, to adopt Resolution No. 2017-17 recommending approval of a small distiller's license for the Frankenmuth Brewery at 425 S. Main Street upon completion of the Frankenmuth Police Department's favorable investigation. Unanimously carried.

INTRODUCTION OF AN ORDINANCE REPEALING CHAPTER 21 IN THE FRANKENMUTH CITY CODE PERTAINING TO GARBAGE & RUBBISH

The Mayor advised that this ordinance will repeal the existing ordinance that regulates garbage and rubbish because it is outdated and has numerous conflicts with current practice. This ordinance will be replaced with a new Solid Waste ordinance.

Moved by Schmitzer, seconded by Ackerman, to introduce an ordinance repealing the current Chapter 21 of the City Code pertaining to Garbage and Rubbish and to schedule a public hearing for Tuesday, March 7, 2017 at 7:00 P.M. for the aforementioned ordinance adoption. Unanimously carried.

INTRODUCTION OF AN ORDINANCE CREATING A NEW CHAPTER 21 IN THE FRANKENMUTH CITY CODE PERTAINING TO SOLID WASTE

The Mayor advised that this new ordinance will take the place of the former Chapter 21 which is proposed to be repealed and this new chapter will regulate Solid Waste. Although the City's solid waste regulations will remain the same, the new ordinance better defines those programs and regulations that are currently in practice.

Moved by Schoenow, seconded by Cramer, to introduce an ordinance amendment to Chapter 21 of the City Code pertaining to Solid Waste and to schedule a public hearing for Tuesday, March 7, 2017 at 7:00 P.M. for the aforementioned ordinance introduction to the City Code. Unanimously carried.

RESOLUTION NO. 2017-18 - APPROVE UPTOWN NORTH MAIN PLANNED UNIT DEVELOPMENT (PUD)

City Manager Smith stated that after holding a public hearing, the City and Township Joint Planning Commissions have recommended approval of the ten acre Uptown North Main office planned unit development.

Schmitzer requested to abstain due to her involvement with the owner of the project.

Moved by Reindel, seconded by Cramer, to adopt Resolution No. 2017-18 approving the ten acre, Uptown North Main Planned Unit Development Project. Unanimously carried. Schmitzer abstained.

RESOLUTION NO. 2017-19 - APPROVE A FOUR YEAR AGREEMENT FOR THE CONDUCT OF FRANKENMUTH SCHOOL DISTRICT ELECTIONS

City Clerk Kerns reviewed a four year agreement for the conduct of Frankenmuth School District Elections as a result of election consolidation legislation.

Moved by Cramer, seconded by Schoenow, to adopt Resolution No. 2017-19 approving a four year agreement for the conduct of Frankenmuth School District Elections. Unanimously carried.

Item(s) Removed From the Consent Agenda - None

AUDITED BILLS

Moved by Schmitzer, seconded by Schoenow, to approve payment of the bills for January 2017 in the amount of \$1,659,643.64. Unanimously carried.

CORRESPONDENCE

1. City Manager - Monthly Report.
2. City Manager - Known Related Parties Draft Report.
3. Saginaw County Robert Report.

4. Saginaw County 911 Annual Report.
5. Cass River Greenways Annual Report.

MINUTES

1. Downtown Development Authority ó January 12, 2017.
2. Economic Development Corporation Board ó January 19, 2017.
3. Library Board ó December 12, 2016.
4. Parks & Recreation Commission ó December 21, 2016.
5. Planning Commission ó January 24, 2017.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:46 P.M.

Phillip W. Kerns
City Clerk