

**FRANKENMUTH CITY COUNCIL
WORK SESSION MEETING MINUTES
Tuesday, February 7, 2017
1:00 P.M.**

PRESENT: Ackerman, Cramer, Grossi, Reindel, Rupprecht, Schmitzer & Schoenow.

ABSENT: NONE.

ALSO PRESENT: City Manager Smith, City Clerk Kerns, DDA Director Stamiris, DPW Superintendent Braeutigam, Parks & Recreation Director Kaschinske, Police Chief Mawer, Treasurer Deterding, Water Superintendent O'Brien, and Don Scherzer and Russ Beaubien from Spicer Group.

The Mayor called the meeting to order at 1:00 P.M. and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

There being no public comments, the Mayor proceeded with the agenda.

APPROVAL OF AGENDA

Moved by Schmitzer, seconded by Grossi, to approve the agenda as reviewed by the Mayor. Unanimously carried.

DISCUSSION ITEMS

Storm Water Study/Gera & Roedel Roads Area. Russ Beaubien from Spicer Group, the City's consulting engineers for storm water, reviewed the 20 year history of the City's storm water management plan ordinance to date. The City has managed its own plan, whereas many Saginaw County communities formed an authority and jointly cooperate on this mandated requirement. The stormwater district in which the Business Park and surrounding properties are located is in a ten year storm design required district; however, because storm water is discharging to MDOT, the state requires a 100 year storm water design. Through the development review process, it was decided that the Uptown North Main project would discharge to the Business Park pump station on Keystone Way thus falling under the terms of the City's original permit with the state.

Questions arose as to what future development, both at Uptown North Main, the Business Park and property to the south, would do in terms of impact on our existing permit, pump station and pumps. The purpose of the study was to determine the area that realistically could contribute to the pump station. This information could then be used to determine which parcels could be included in a future special assessment district for any necessary improvements.

The subject land area subject to the study was estimated to be approximately 67 acres.

Discussion took place as to whether or not the contributing areas would be assessed if upgrades are needed to the pump. Further discussion yielded concern that it would be improper to assess properties within the Business Park who should have been assured access to discharge their water in accordance with the permit without additional cost. Other items and concerns shared included how can the City recoup the money fronted for this study, concern that the study goes beyond the scope of the City's burden, the current design for Business Park properties is 75% impervious surfaces, and understanding of the study's proposed accomplishments.

2017-2022 Capital Improvement Plan (CIP). The proposed CIP for 2017-2022 was reviewed and that it coincides with prior adopted plans; however, next year's report will dovetail with the budget requests and set the process in motion for accomplishment of adopted priorities. This process is expected to begin in August.

It was requested that the prior three years of CIP accomplishments be included in future CIP drafts.

Bond Sales for Water Improvements. Discussion took place on a Capital Improvement Bond being sought for the \$3.6 Million water transmission main project currently being designed; although it was assumed that the recent \$9.75 Million General Obligation Bond notice of intent published for the levee improvements would include this project; the timetable and expense of the levee project is unknown and will be for the foreseeable future; staff recommended issuance of a notice of intent for the transmission main project; water rates will be required to be increased 8% for a 25 year period to pay off this bond debt, and a forthcoming 6% City of Saginaw water rate increase will be announced this summer.

Staff was directed to prepare the necessary documents for the publishing of a notice of intent for the water transmission main project.

Monthly Police Report. Chief Mawer reviewed his monthly report being he would not be in attendance at the regular meeting.

Proposed Solid Waste Ordinance. Reviewed a proposed draft of a new ordinance regulating solid waste because the current ordinance is outdated and no longer follows current practice. Because of the substantial amount of changes, it was recommended by staff to repeal the current ordinance and adopt a new Solid Waste ordinance.

Discussion took place on additional revisions that staff will prepare prior to the public hearing.

Complete Streets Update. It was advised that the Complete Streets Committee is getting close to finalizing their recommendations after several meetings. The recommendation will provide a large toolbox of ideas to utilize over the coming years to improve traffic conditions noted and make streets function well. The report is forthcoming.

Energy Audit Results - WWTP. Reviewed that Consumers Energy funded a study of the WWTP's use of electric and natural gas through a professional engineering firm. The comprehensive study found that our process is as efficient as can be based on past and very recent improvements.

Food Truck Update. City Manager Smith recently met with the Chamber's food truck committee and advised them of future changes to the Zoning Ordinance that will address concerns as well as a pilot project using the Parks as a venue for such activities.

Redevelopment Ready Communities. Reviewed that the City will be pursuing a process called "Redevelopment Ready Community" that will make us more eligible for grants and streamline processes. An official from this state program will attend an upcoming work session to talk more of the process,

Council Liaison Reports. The minutes of boards, commissions and committees were available for review and comment.

Review of Upcoming Council Meeting Agenda Items/Meeting Schedule. The preliminary Council agenda for the *March* meeting was available for review.

January Bills ó Preliminary Review. The bills were available for review.

Miscellaneous. Discussed a request being pursued by Zehnder's to commission a Pandora jewelry bead of the Frankenmuth Arch and permission required by the City to do such a piece and that staff will get additional information; that a special meeting combined with the April work session to review the 2017-18 budget will be held on Tuesday, April 11, 2017 at 9:00 AM and projected to last until 2:00 PM; that the 2017 City Board, Commission, Committee Directory will be available via a PDF file, and that revisions to the annual Known Related Parties must be submitted so the report is available for the March Council packet.

ADJOURNMENT

The meeting was adjourned at 3:21 P.M.

Phillip W. Kerns
City Clerk