

**FRANKENMUTH CITY COUNCIL
WORK SESSION MEETING MINUTES
Tuesday, June 5, 2018
1:00 P.M.**

PRESENT: Ackerman, Cramer, Grossi, Reindel, Rupprecht, Schmitzer & Schoenow.

ABSENT: NONE.

ALSO PRESENT: City Manager Smith, City Clerk Kerns, DDA Director Stamiris, DPW Superintendent Braeutigam, Parks & Recreation Director Kaschinske, Police Chief Mawer, Treasurer Deterding, Wastewater Superintendent McKendree, and Summer Intern Jacob Deutsch.

The Mayor called the meeting to order at 1:00 P.M. and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

City Manager Smith introduced summer intern Jacob Deutsch. Deutsch is a graduate of Eastern Michigan University and is heading to the University of Kentucky in the fall to obtain a Master's Degree in Public Administration.

There being no further comments, the Mayor proceeded with the agenda.

APPROVAL OF AGENDA

Moved by Grossi, seconded by Schoenow, to approve the agenda as reviewed by the Mayor. Unanimously carried.

DISCUSSION ITEMS

Council Vacancy & Application/Interview Process. Reviewed that Councilmember Grossi submitted his resignation effective June 11, 2018 and staff recommending an application and interview process. A job description was also reviewed for prospective candidates.

Discussion took place on being flexible with the work session meeting date and time in the event there are candidates that can't make a 1:00 PM meeting, that early morning meetings may be better than early afternoon, the time to hold a special council meeting to interview candidates, the pros and cons of appointing a short term prior councilmember versus a potential long- term candidate, and timing the interviews for Tuesday, July 10th.

After discussion, a special Council meeting will be held on Tuesday, July 10, 2018 from 5:00 PM to 6:30 PM to interview prospective Councilmembers seeking the vacated Grossi seat.

Short Term Vacation Rentals. Reviewed Planning Commission considerations for Zoning Code amendments to address concerns of vacation rental units. Currently the Code limits Beds and Breakfast to a maximum of 50 and Vacation Rentals by Owner to ten.

Further review took place on regulations for beds and breakfast, short term rental (owner occupied) and short-term rental (non-owner occupied); separation distances of 150, 300 and 600 feet in between such uses; potential exemptions for streets which allow commercial uses; and concern over the proliferation of such uses.

Staff will meet with the Planning Commission's Ordinance Review Committee and draft language that will address the concerns.

Deferred Special Assessments on Out-of-City Properties. Reviewed potential outstanding front foot assessments for public infrastructure being deferred due to annexation and ways to make the costs affordable for residential development. The idea of a higher density for such development was preferred.

2017-18 Budget Adjustments. Reviewed the Treasurer's memorandum concerning proposed budget adjustments being the fiscal year is ending June 30, 2018.

Memorial Park Property Lease. In an effort to better understand properties in which the City has either leased or is leasing, the 99-year lease of the Memorial Park property from the Frankenmuth School District was reviewed. The park property is actually the result of two leases, one in 1954 and the other in 1962. A fairly good-sized portion of the property leased in 1962 has been regained by the school district for parking and facilities in accord with the lease.

Discussion took place on amending the agreement to include a map which reflects such changes.

Review of Upcoming Council Meeting Agenda Items/Meeting Schedule. The preliminary Council agenda for the *July* meeting was available for review.

May Invoices – Preliminary Review. The bills were available for review and specific questions.

Correspondence. Reviewed a letter from Gail Bielskis concerning Pickleball courts.

Council Liaison Reports. The minutes of boards, commissions and committees were available for review and comment. Sister City Committee activities forthcoming include the June 22, 2018 Ein Prosit Golf Outing. This is the 10th Anniversary and the last such outing fundraiser Chaired by member Steve Pickelmann.

ADJOURNMENT

The meeting was adjourned at 2:23 P.M.

Phillip Kerns
City Clerk