

**FRANKENMUTH CITY COUNCIL
WORK SESSION MEETING MINUTES
Tuesday, March 7, 2017
1:00 P.M.**

PRESENT: Ackerman, Cramer, Grossi, Reindel, Schmitzer & Schoenow.

ABSENT: Rupprecht.

ALSO PRESENT: City Manager Smith, City Clerk Kerns, DDA Director Stamiris, DPW Superintendent Braeutigam, Parks & Recreation Director Kaschinske, Police Chief Mawer, Treasurer Deterding, Water Superintendent O'Brien, Wastewater Treatment Superintendent McKendree, Joann Crary, Michigan Economic Development Corporation (MEDC) employees James Espinoza and Christopher Germain, and Dan Hopp representing the Frankenmuth Jaycees.

The Mayor Pro Tem called the meeting to order at 1:00 P.M. and opened the meeting by leading the pledge of allegiance.

PUBLIC COMMENTS

There being no public comments, the Mayor proceeded with the agenda.

APPROVAL OF AGENDA

Moved by Reindel, seconded by Cramer, to approve the agenda as reviewed by the Mayor Pro Tem. Unanimously carried.

DISCUSSION ITEMS

Presentation on Redevelopment Ready Communities. MEDC officials James Espinoza and Christopher Germain were present to review a new economic development program offered by the State of Michigan called Redevelopment Ready Communities. The program includes best practices when it comes to cities doing development projects and requesting state economic development grant funding.

Germain highlighted a review and certification process and free programs a local municipality must attend and complete to become certified to obtain state funding. The program has no fees; however, funding is available to assist communities in rewriting zoning ordinances, master plans and capital improvement plans to become Redevelopment Ready Certified and eligible for those additional state development funds.

Discussion took place on area communities that are in the program, that Smith had already attended some of the training while at her former employer, the importance of Council and staff in supporting the process, what are the catches involved if the City is to become certified, the benefits of the certification process, and post certification reporting requirements.

Review of Strategic Plan & Work Plan Update. Review took place on the City's Strategic Plan and the need to report on the progress on a quarterly basis and the importance of the plan to the budget, capital improvement plan and work plan processes.

Discussion took place on Council reviewing the plan and providing individual feedback to the City Manager via email and Council working on developing a newer strategic plan or re-working the current plan.

The issue of the Strategic Plan will be further discussed at the upcoming budget review session on April 11, 2017.

Hazard Mitigation Grant Opportunity. Reviewed a proposed resolution to authorize the City Manager to spend up to \$6,500 to proceed with a potential grant application for federal funding for the Cass River Levee Improvements Project.

It is anticipated that the County's Hazard Mitigation Plan will be adopted in time for the City to be eligible to apply for such a grant.

Splash Pad Project Update. Frankenmuth Jaycees representative Dan Hopp reviewed that the Jaycees will earmark \$150,000 of the \$450,000 required to construct a Splash Pad at the site of the former Frankenmuth Memorial Park Pool. Hopp advised that support for the project is growing rapidly and he identified potential funding sources that the Jaycees hope to obtain to be ready for a summer 2018 opening.

Discussion took place on a maintenance endowment fund being part of the fundraising project, the Jaycees full-fledged support of the project, using the local Dancing with the Stars fundraising proceeds for a portion of the needed funds, a partnership will be established between the City and Jaycees to build the splash pad, obtaining School District approval for the project being they are the lessor of the property, and that staff will report of the progress back to the Council.

Other Project Updates.

Palmer Arch. Discussion took place on a deadline established by the City that the signs must be installed by April 12, 2017 or the City will call the general contractor's bid bond to complete the work, that the sign contractor is not meeting the design requirements listed in the specifications and that they are a subcontractor of the general contractor, that slow progress is being made on the sign contractor's submitted designs, and calling the bond being the last thing that the City wants to do.

Complete Streets. It was advised that the Executive Summary of the Complete Streets Committee is drafted and being reviewed by various parties with an anticipated presentation to Council at their June meeting.

Proposed Ordinance Amendments Concerning Licensing, Horse Carriage and Pedicab Ordinances. The Transportation Advisory Committee reviewed the proposed drafts of Chapters

1, 71, 72, 76 and 78 of the City Code at their recent meeting. Much of the changes are housekeeping and getting uniformity among the Horse Carriage and Pedicab ordinances.

Expectations for Upcoming Budget Workshop. Reviewed a proposed schedule for the upcoming workshop to be held on Tuesday, April 11, 2017 at 9:00 AM.

Council Liaison Reports. The minutes of boards, commissions and committees were available for review and comment.

Review of Upcoming Council Meeting Agenda Items/Meeting Schedule. The preliminary Council agenda for the *April* meeting was available for review.

February Bills ó Preliminary Review. The bills were available for review.

Miscellaneous. Discussed changes to the proposed Solid Waste Ordinance scheduled for public hearing at the March regular meeting and discussed tax assessments on vacant lots within a platted subdivision. Staff will research and update Council on the information.

ADJOURNMENT

The meeting was adjourned at 3:15 P.M.

Phillip W. Kerns
City Clerk