

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, May 1, 2018
7:00 P.M.**

PRESENT: Ackerman, Cramer, Grossi, Reindel, Rupprecht & Schoenow.

ABSENT: Schmitzer.

The Mayor called the meeting to order at 7:00 P.M. and opened with the pledge of allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA

Moved by Cramer, seconded by Grossi, to approve the agenda as reviewed by the Mayor.
Unanimously carried.

APPROVAL OF MINUTES

Moved by Schoenow, seconded by Grossi, to approve the minutes from the work session meeting and the regular meeting held on April 3, 2018 and the special meeting held on April 13, 2018.
Unanimously carried.

BOARDS & COMMISSIONS APPOINTMENTS

Historic District Commission

Moved by Schoenow, seconded by Cramer, to appoint Jon Webb and Mike Grossi to the Historic District Commission, terms expiring May 31, 2021 and to appoint Gary Hochthanner to the Historic District Commission, term expiring May 31, 2020. Unanimously carried.

It was noted that Hochthanner is replacing Member Dan Haubenstricker who has resigned midterm.

**PUBLIC HEARING ON A PROPOSED SPECIAL ASSESSMENT ROLL FOR THE
KINGSBROOK DRIVE ENTRY WAY MAINTENANCE**

City Manager Smith advised that the proposed roll includes costs for the regular maintenance of the Kingsbrook Drive subdivision entrance boulevard and sign, irrigate the landscaping area, and to power the lighting of the sign. Said entrance area is on Kingsbrook Drive, south of the Junction Road intersection. She advised that this proposed special assessment district includes all 46 lots within Kingsbrook Place Subdivision Phases 2 and 5 and each lot will pay \$47 per year.

The Mayor opened the public hearing on the proposed special assessment roll.

Being that Grossi's home is located within this proposed district, it was requested that he be allowed to abstain.

Moved by Schoenow, seconded by Cramer, to allow Grossi to abstain from voting. Unanimously carried.

Terry Weiss ó Clarified that this proposed district does not include lots under development in Phase #6.

There being no further public comments, the Mayor closed the public hearing.

RESOLUTION NO. 2018-60 - ADOPT SPECIAL ASSESSMENT ROLL FOR THE KINGSBROOK DRIVE ENTRY WAY MAINTENANCE

Moved by Ackerman, seconded by Reindel, to adopt Resolution No. 2018-60 approving a special assessment roll for the Kingsbrook Drive entry way maintenance. Unanimously carried. Grossi abstained.

PUBLIC HEARING ON A PROPOSED SPECIAL ASSESSMENT ROLL FOR THE KINGSLEY COURT BOULEVARD MAINTENANCE

City Manager Smith advised that the proposed roll includes the cost for regular maintenance of the Kingsley Court boulevard and advised that these 13 Kingsley Court property owners will be in both districts. The extra cost for this maintenance is \$125.

The Mayor advised that this proposed special assessment district includes all lots fronting on Kingsley Court within Kingsbrook Place Subdivision Phase 2 and opened the public hearing on the proposed special assessment roll.

There being no public comments, the Mayor closed the public hearing.

RESOLUTION NO. 2018-61 - ADOPT SPECIAL ASSESSMENT DISTRICT FOR THE KINGSLEY COURT BOULEVARD MAINTENANCE

Moved by Cramer, seconded by Ackerman, to adopt Resolution No. 2018-61 adopting a special assessment roll for the Kingsley Court boulevard maintenance. Unanimously carried.

PUBLIC HEARING ON A PROPOSED SPECIAL ASSESSMENT ROLL FOR LIST STREET STREETLIGHTING

City Manager Smith advised that the proposed roll includes the cost for installation of five streetlights on List Street, east of Weiss Street. This area has had no streetlighting as is standard for all city streets. The lights had already been installed as a result at a total cost of \$7,657.

The Mayor opened the public hearing on the proposed special assessment roll.

Jerry Jerome ó Clarified that the DDA paid for Weiss Street streetlights and that he has to pay for those lights being he is in the district, but then also has to pay for these lights.

Discussion took place on the operational cost of these streetlights being under the City's general fund.

There being no further public comments, the Mayor closed the public hearing.

RESOLUTION NO. 2018-62 - ADOPT SPECIAL ASSESSMENT ROLL FOR LIST STREET STREETLIGHTING

Moved by Schoenow, seconded by Reindel, to adopt Resolution No. 2018-62 approving a special assessment roll for List Street streetlighting. Unanimously carried.

PUBLIC HEARING ON A PROPOSED SPECIAL ASSESSMENT ROLL FOR HEINLEIN STRASSE STREETLIGHTING

City Manager Smith advised that the proposed roll includes the cost of installation of five streetlights on Heinlein Strasse as a result of original streetlights not going all the way to the end of the street as is standard for all city streets. The total cost for the lights is \$5,980.

The Mayor opened the public hearing on the proposed special assessment roll.

DDA Director Stamiris added that both List and Heinlein Streets have had a rash of breaking and entering thefts and it is hoped that the lights will help deter regular criminal activity.

There being no further public comments, the Mayor, closed the public hearing.

RESOLUTION NO. 2018-63 - ADOPT SPECIAL ASSESSMENT DISTRICT FOR HEINLEIN STRASSE STREETLIGHTING

Moved by Cramer, seconded by Ackerman, to adopt Resolution No. 2018-63 adopting a special assessment roll for Heinlein Strasse streetlighting. Unanimously carried.

PUBLIC HEARING ON A PROPOSAL TO LEVY 1.0 MILL OF PROPERTY TAX ON PROPERTIES WITHIN THE DOWNTOWN DEVELOPMENT DISTRICT

DDA Director Stamiris advised that this proposed millage renewal would continue the 1.0 mill levy on all real and personal property within the Downtown Development District. Revenues from this millage will generate approximately \$103,000 annually and are used to fund DDA operating costs and augment the Tax Increment Financing Plan.

The DDA Board has recommended the renewal of this one mill levy which has been in effect since 2009. If approved, this will be the 25th year for this millage levy which has been reduced from the original two mill levy. The renewal would be due and payable as a part of the July 2018 summer property tax bills.

The Mayor opened the public hearing on the proposed 1.0 mill levy on all properties within the Downtown Development District.

There being no comments, the Mayor closed the public hearing.

RESOLUTION NUMBER 2018-64 - APPROVE A 1.0 MILL PROPERTY TAX LEVY ON ALL PROPERTIES IN THE DOWNTOWN DEVELOPMENT DISTRICT

Moved by Grossi, seconded by Schoenow, to adopt Resolution No. 2018-64 approving a 1.0 mill property tax levy on all properties within the Downtown Development District. Unanimously carried.

PUBLIC HEARING ON THE PROPOSED 2018-2019 CITY BUDGET AND THE LEVYING OF 9.00 MILLS PROPERTY TAX ON ALL CITY PROPERTIES

City Manager Smith reviewed the proposed 2018-2019 budget expenditures are as follows: General Fund - \$4,510,500, Major Street Fund - \$323,000, Local Street Fund - \$678,000, Parks & Recreation Fund - \$672,000, Downtown Development Fund - \$1,453,717, Building Department Fund - \$147,800, Waste Treatment Fund - \$1,969,000, Water Fund -\$2,045,500, Equipment Fund - \$410,000, and Debt Service Funds - \$1,265,899. She gave highlights of proposed projects in all funds.

The gross total expenditures of all funds for the proposed 2018-2019 City Budget totals \$14,200,214. The net total expenditures are \$11,461,091. The net total takes into consideration interfund transfers.

The Mayor opened the public hearing on the proposed 2018-2019 City Budget and the levying of 9.25 mills of property tax to support the proposed budget.

The Mayor advised that after discussion at a recent budget work session, Council proposed that the millage rate be increased from 9.00 mills to 9.25 mills.

There being no comments, the Mayor closed the public hearing.

RESOLUTION NO. 2018-65 - APPROVE THE 2018-2019 BUDGET AND APPROPRIATIONS AND 2018-2019 CITY PROPERTY TAX MILLAGE RATE

Moved by Cramer, seconded by Ackerman, to adopt Resolution No. 2018-65 approving the 2018-2019 City of Frankenmuth Budget and Appropriations, as revised from the original budget submittal, and approving the levying of 9.25 mills for the City's 2018-2019 property tax millage. Unanimously carried.

Annual Report

ZONING BOARD OF APPEALS ANNUAL REPORT

City Clerk Kerns reviewed the annual written report of board activities for 2017.

Moved by Schoenow, seconded by Reindel, to accept the annual report of the Zoning Board of Appeals and thank them for their service. Unanimously carried.

MONTHLY REPORTS

Police Chief Mawer reviewed his monthly department activities report for March. Fire Chief Kerns presented the fire department's April monthly report and Treasurer Deterding reviewed the April financial report and quarterly revenue consolidation report. City Clerk Kerns reviewed the construction code activity for the month of April.

Moved by Reindel, seconded by Grossi, to accept the Police, Treasurer's and Construction Codes monthly reports as submitted. Unanimously carried.

Consent Agenda

RESOLUTION NOS. 2018-66 TO 2018-67 - APPROVE CONSENT AGENDA ITEMS

Moved by Schoenow, seconded by Grossi, to adopt Resolution No. 2018-66 approving Zehnder's Springfest fireworks display on Sunday, May 27, 2018; and to adopt Resolution No. 2018-67 approving the 2017 Keepsake Craft Show banners and directional signs from June 16-18, July 28-30, August 18-20, and September 15-17, 2017. Unanimously carried.

Unfinished Business - None

New Business

RESOLUTION NO. 2018-68 – APPROVE CONTRACT TO PROVIDE WATER AND SANITARY SEWER RATE STRUCTURES

City Manager Smith reviewed a recommendation from the Water Board and Waste Treatment Committee to contract with Municipal Analytics to provide water and sanitary sewer rate structures.

Moved by Ackerman, seconded by Schoenow, to adopt Resolution No. 2018-68 approving a contract for water and sanitary sewer rate structures with Municipal Analytics of Ann Arbor, MI for \$16,500. Unanimously carried.

RESOLUTION NO. 2018-69 - APPROVE A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

City Manager Smith reviewed a \$122,495 scrap tire market development grant agreement with the Michigan Department of Environmental Quality for the resurfacing of Craemer Drive and Craemer Court. The City is required to provide a 50% match.

DPW Superintendent Braeutigam advised that the project total includes edge drain, repair of bad curb, and accessible sidewalks. It is hoped that this project can be combined with one awarded in Birch Run and one in Vassar to try and obtain a volume discount for asphalt installation.

Moved by Reindel, seconded by Cramer, to adopt Resolution No. 2018-69 approving a grant agreement with the Michigan Department of Environmental Quality. Unanimously carried.

Item(s) Removed From the Consent Agenda - None

AUTHORIZE INVOICE PAYMENTS

Moved by Cramer, seconded by Ackerman, to authorize invoice payment for April 2018 in the amount of 1,000,684.72. Unanimously carried.

CORRESPONDENCE

1. City Manager ó Monthly Report.
2. Frankenmuth Jaycee Spray Park ó Groundbreaking Invitation.

MINUTES

1. Downtown Development Authority Board ó April 12, 2018.
2. Economic Development Corporation Board ó April 19, 2018.
3. Parks & Recreation Commission ó February 28, 2018.
4. Planning Commission ó April 24, 2018.
5. Transportation Advisory Committee ó April 10, 2018.
6. Tree Board ó March 29, 2018
7. Frankenmuth Chamber of Commerce Board ó March 21, 2018.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:49 P.M.

Phillip Kerns
City Clerk