

**FRANKENMUTH CITY COUNCIL  
WORK SESSION MEETING MINUTES  
Tuesday, November 13, 2018  
1:00 P.M.**

PRESENT: Ackerman, Cramer, Reindel, Rupprecht, Schmitzer, Schoenow & Southgate.

ABSENT: NONE.

ALSO PRESENT: Councilmembers-elect Paul LaBrenz, Thomas Meyer & Chad Ross, City Manager Smith, City Clerk Kerns, DDA Director Stamiris, Police Chief Mawer, Treasurer Deterding, Wastewater Superintendent Schluckebier and Water Superintendent O'Brien, and John Kaczor.

The Mayor called the meeting to order at 1:00 P.M., congratulated the Mayor-elect and three Councilmembers-elect and opened the meeting by leading the pledge of allegiance.

**PUBLIC COMMENTS**

There being no comments, the Mayor proceeded with the agenda.

**APPROVAL OF AGENDA**

Moved by Cramer, seconded by Schoenow, to approve the agenda as reviewed by the Mayor. Unanimously carried.

**DISCUSSION ITEMS**

Water & Sewer Rates Presentation. John Kaczor from Municipal Analytics presented objectives of his water and sewer rate study as commissioned by the City Council last May. He reviewed study objectives, rate model, and outstanding issues. He anticipated the project conclusions sometime in the coming weeks.

Discussion took place on the 1999 current water agreement that is in effect between the City and Township, and that the Township is also having Kaczor study those rates as he finishes this main study. Kaczor advised that his Township study portion study is challenging because the Township's water runs through the City's system.

Lager Mill Update. Reviewed the latest information from the Frankenmuth Historical Association (FHA) concerning the future status of the Mill. Three potential options were reviewed and the pros and cons of each. Because the Mill building is part of the flood levee protection system, this adds to the complication of selling the building outright. The three options included: Continuing the current lease through 2020. Executing a new ten-year lease. Allowing the FHA to sell the mill and get approvals from the US Army Corps of Engineers and other affected agencies.

After discussion, executing a new ten-year lease was the most preferred solution, understanding that the FHA's accreditation must not be jeopardized and the sale is the most preferred by FHA.

Fund Balance Policy. Reviewed a revised draft policy concerning staff's recommendation on a fund balance target as a result of last month's meeting.

The City Manager recommended adopting a three-month fund balance target and understood that dropping below that would trigger the need for additional discussion and potential further action by Council.

Rock Ramp Mitigation Proposal. Reviewed a proposal to contract with Matteo and Associates to design a solution for the rock ramp mitigation.

The City Manager reviewed a history of the project since the October 2015 Michigan Department of Environmental Quality issued their notice of violation, the need for planned cuts at the waste treatment plant's rear yard area, the approximately \$400,000 credit that remains with the U.S. Army Corps of Engineers for the rock ramp project and it being potentially available for the mitigation, and the status of the levee improvements review to date.

Police Officers' Labor Council. Reviewed a proposed tentative three-year agreement with the Police Officers' Labor Council – Frankenmuth Unit.

Sidewalk Ordinance. Reviewed the current ordinance and practice not being in alignment.

Public Comments. The three-minute rule.

City Manager Annual Performance Appraisal. The Personnel Committee will be mailing out the document this week and would like it returned by November 30, 2018.

Fees Public Hearing. Reviewed the need for an annual public hearing on adjustments to City related fees and information forthcoming.

October Invoices – Preliminary Review. The bills were available for review and specific questions.

Correspondence. NONE.

Council Liaison Reports. The minutes of boards, commissions and committees were available for review and comment.

Review of Upcoming Council Meeting Agenda Items/Meeting Schedule. The preliminary Council agenda for the *December* meeting was available for review.

## **ADJOURNMENT**

The meeting was adjourned at 2:46 P.M.

Phillip Kerns  
City Clerk