

**FRANKENMUTH CITY COUNCIL  
WORK SESSION MEETING MINUTES  
Tuesday, October 2, 2018  
1:00 P.M.**

PRESENT: Ackerman, Cramer, Reindel, Rupprecht, Schmitzer, Schoenow & Southgate.  
ABSENT: NONE.

ALSO PRESENT: City Manager Smith, City Clerk Kerns, DDA Director Stamiris, DPW Superintendent Braeutigam, Parks & Recreation Director Kaschinske, Police Chief Mawer, Treasurer Deterding, Wastewater Superintendent Schluckebier and Water Superintendent O'Brien, Jamie Furbush and Wayne Bronner.

The Mayor called the meeting to order at 1:00 P.M. and opened the meeting by leading the pledge of allegiance.

**PUBLIC COMMENTS**

Annette Jeske, Program Development and Grant Manager for Region VII Area Agency on Aging, reviewed the services they offer to area senior citizens.

There being no further comments, the Mayor proceeded with the agenda.

**APPROVAL OF AGENDA**

Moved by Schmitzer, seconded by Southgate, to approve the agenda as reviewed by the Mayor. Unanimously carried.

**DISCUSSION ITEMS**

Downtown Development Authority Board Annual Report. Reviewed the annual report from the DDA Board as presented by DDA Director Stamiris and Chairperson Wayne Bronner.

Discussion took place on potential threats to businesses in the DDA including lack of a labor force, parking availability, the Frankenmuth identity and safety, and demographics of visitors.

Moved by Reindel, seconded by Southgate, to accept the annual report of the DDA Board and thank them for their continued work. Unanimously carried.

Rock Ramp Mitigation and Levee 408 Review Updates. City staff reviewed the complicated and on-going process involving the rock ramp mitigation and the levee improvements review. Once the review of the rock ramp mitigation work is approved and then the levee improvements – which are both in process and positively progressing, the next step is for financing and eventual construction. Council will be kept posted of progress meetings upcoming this month.

Community Bulletin – Live Edition. Reviewed a forum planned for Tuesday, October 23, 2018 at 6:00 PM on the proposed Saginaw Intermediate School District millage proposal and an introduction of the local Mayor, Council and School Board candidates.

Boil Water Advisory. Reviewed our City related expenses incurred as a result of the boil water advisory, our Water Emergency Response Plan and the need for some updates/revisions, and the water transmission main project costs and these costs being part of those negotiations with the contractor.

Missing Link Sidewalks. Reviewed current policy on the installation of City sidewalks on undeveloped lots and concerns over missing links and pedestrian safety. Staff will draft some proposals and report back.

Wirt Rivette Memo of Understanding. Reviewed a 12-month extension to this previously executed agreement.

Consent Agenda Items. Reviewed two consent agenda item add-ons concern Frankenmuth Insurance's 150<sup>th</sup> Anniversary and temporary signs for Michigan's Big Country Fest.

Fund Balance Policy. Reviewed a draft policy concerning a fund balance target and recommendations from respective accounting organizations and our auditors.

Discussion took place on budgeting, audit and finance committee oversight, and staff coming back with further revisions.

Capital Improvement Plan – Call for Projects. A preliminary review of the proposed plan was conducted.

September Invoices – Preliminary Review. The bills were available for review and specific questions.

Correspondence. Several items were included in the packet for review and a letter on the Lager Mill lease.

Council Liaison Reports. The minutes of boards, commissions and committees were available for review and comment.

Review of Upcoming Council Meeting Agenda Items/Meeting Schedule. The preliminary Council agenda for the *November* meeting was available for review.

## **ADJOURNMENT**

The meeting was adjourned at 2:58 P.M.

Phillip Kerns  
City Clerk