

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Wednesday, July 12, 2017
7:00 P.M.**

PRESENT: Ackerman, Cramer, Grossi, Reindel, Rupprecht, Schmitzer & Schoenow.

ABSENT: None

The Mayor called the meeting to order at 7:00 P.M. and opened with the pledge of allegiance.

PUBLIC COMMENTS

There were no comments.

APPROVAL OF AGENDA

The Mayor reviewed the agenda.

Moved by Schoenow, seconded by Grossi, to approve the agenda as reviewed by the Mayor and added items concerning an agreement extension with the Wirt Revette Group for the business park and a proposed Frankenmuth Jaycees Splash Pad in Memorial Park. Unanimously carried.

APPROVAL OF MINUTES

Moved by Schoenow, seconded by Reindel, to approve the minutes from the work session meeting and the regular meeting held on Tuesday, June 6, 2017. It was noted that a typo existed concerning the word "lane" actually should be the word "land" under the Complete Streets presentation. Unanimously carried.

PUBLIC HEARING ON A PROPOSED INCREASE IN THE SANITARY SEWER RATES

WWTP Superintendent McKendree advised that the Waste Treatment Committee periodically reviews sanitary sewer rates and recommended a 1.5% adjustments to the rates being they are more affordable by customers rather than large increases at longer time intervals. The last rate adjustment took effect August 1, 2016, with an approximate 1.5% increase for most sewer customers.

Discussion took place on aging equipment breakdowns and the deterioration of the Administration building.

The Mayor opened the public hearing on the proposed sewer rate increase.

There being no comments, the Mayor closed the public hearing.

RESOLUTION NO. 2017-60 - APPROVE AN INCREASE IN SANITARY SEWER RATES

Moved by Ackerman, seconded by Schoenow, to adopt Resolution No. 2017-60 approving a 1.5% increase in sanitary sewer rates, effective for bills due on or after August 1, 2017. Unanimously carried.

SISTER CITY COMMITTEE ANNUAL REPORT

Chairperson Dan Haubenstricker presented the annual report of the Sister City Committee. He advised that the Committee is making preparations for the upcoming portion of their 55th year Anniversary here in Frankenmuth from September 22-25, 2017. A delegation just returned from the Gunzenhausen portion held July 1-4, 2017. It was noted that \$1,000 was donated to support youth interns over the next five years. Reindel thanked committee for their work.

Moved by Schmitzer, seconded by Cramer, to approve the annual report of the Sister City Committee as presented and to thank the Committee for their work. Unanimously carried.

MONTHLY REPORTS

Police Chief Mawer reviewed his monthly department activities report for May. Fire Chief Kerns submitted the fire department's June monthly report and his quarterly report and Treasurer Deterding reviewed the June financial report. City Clerk Kerns submitted the construction code activity for the month of June.

Moved by Schoenow, seconded by Grossi, to accept the Police, Treasurer's and Construction Codes monthly reports as submitted. Unanimously carried.

Consent Agenda

RESOLUTION NOS. 2017-61 & 2017-62 - APPROVE CONSENT AGENDA ITEMS

Moved by Cramer, seconded by Schmitzer, to adopt Resolution No. 2017-61 approving a request for River Place Sidewalk Sales from Thursday, August 10 through Sunday, August 20, 2017; and to adopt Resolution No. 2017-62 approving temporary directional signs for the 2017 Honey Festival on Friday, August 4 and Saturday, August 5, 2017. Unanimously carried.

Unfinished Business

RESOLUTION NO. 2017-63 - APPROVE CITY OF FRANKENMUTH COMPLETE STREETS PLAN AND ADOPTION OF A COMPLETE STREETS POLICY

City Manager Smith reviewed a proposed resolution after review by the Joint Planning Commissions in June. The City Planning Commission recommended approval of the Complete Streets Plan as presented.

Because the Complete Streets Plan is included in the current Joint Growth Management Plan, staff will compare the policy with the plan and present that information to the Joint Planning Commissions for potential future inclusion in the Joint Growth Management Plan.

Moved by Ackerman, seconded by Grossi, to adopt Resolution No. 2017-63 approving a City of Frankenmuth Complete Streets Plan and adoption of a Complete Streets Policy. Unanimously carried.

New Business

PUBLIC HEARING ON A PROPOSED STREETLIGHTING IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT FOR A PORTION OF HEINLEIN STRASSE

City Manager Smith reviewed that the easterly 874 feet of Heinlein Strasse does not have street lights thereon. As a result, Consumer Energy was contacted and designed such work. Their cost estimate was approximately \$7,500 to install and extend such streetlighting. She advised that the district includes eight property owners on both sides of the street.

The Mayor opened the public hearing on the proposed special assessment district.

There being no further public comments, the Mayor closed the public hearing.

RESOLUTION NO. 2017-64 - ADOPT A STREETLIGHTING SPECIAL ASSESSMENT DISTRICT FOR A PORTION OF HEINLEIN STRASSE

Moved by Schoenow, seconded by Cramer, to adopt Resolution No. 2017-64 adopting a streetlighting special assessment district for the easterly portion of Heinlein Strasse. Unanimously carried.

PUBLIC HEARING ON A PROPOSED STREETLIGHTING IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT FOR LIST STREET, EAST OF WEISS STREET

City Manager Smith also reviewed that List Street, east of Weiss Street, does not have street lights thereon. As a result, Consumer Energy was contacted and designed such work. Their cost estimate was approximately \$16,500 to install such streetlighting. She advised that the district includes 12 property owners on both sides of the street.

The Mayor opened the public hearing on the proposed special assessment district.

There being no further public comments, the Mayor closed the public hearing.

RESOLUTION NO. 2017-65 - ADOPT A STREETLIGHTING SPECIAL ASSESSMENT DISTRICT FOR LIST STREET, EAST OF WEISS STREET

Moved by Schoenow, seconded by Cramer, to adopt Resolution No. 2017-65 adopting a streetlighting special assessment district for List Street, east of Weiss Street. Unanimously carried.

RESOLUTION NO. 2017-66 - APPROVE A DONATION AGREEMENT WITH JAMES E. JOHNSON TO ACCEPT DONATED ASSETS FROM THE TRI-CITY WINTER LIGHT DISPLAY

City Manager Smith advised that in early 2000, Mr. F.E. Johnson, a Midland resident and contractor, purchased \$500,000 worth of Christmas lights to display in the Midland County Fairgrounds. The display was held for approximately four years and has been stored since. Being the storage space is desired, Bronnerø was contacted and advised the Johnsonø that the City Beautification Committee might be interested in receiving the lights as a donation. Should they sell or dispose of the decorations within the first three years the City has some reporting requirements to Internal Revenue Service. After working out logistical issues, an agreement was drafted and staff is recommending Council approve receipt of the gift.

Moved by Cramer, seconded by Reindel, adopt Resolution No. 2017-66 approving a donation agreement with James E. Johnson to accept donated assets from the Tri-City Winter Light Display and thank them for the donation. Unanimously carried.

RESOLUTION NO. 2017-67 - APPROVE A CONTRACT FOR INFRASTRUCTURE IMPROVEMENTS AND DEVELOPMENT IN KINGSBROOK PLACE NO. 6 SUBDIVISION

City Manager Smith advised that developer and excavator Wayne Wellman seeks to install the infrastructure improvements for the nine lot subdivision extension called Kingsbrook Place Phase 6 Subdivision located at the far east side of the subdivision to extend Queens Creek Drive, per the preliminary plat agreement that was approved 18 months ago. The proposed resolution authorizes the City Manager and City Attorney to draft a contract to allow such work in accordance with Chapter 53, Article 6 of the City Code.

Moved by Ackerman, seconded by Schoenow, to adopt Resolution No. 2017-67 approving the City Manager and City Attorney to prepare a construction contract with Wellman Excavating and authorizing the Mayor and Clerk to sign such agreement. Unanimously carried.

RESOLUTION NO. 2017-68 - EXECUTING A MEMORANDUM OF UNDERSTANDING WITH THE WIRT RIVETTE GROUP FOR REPRESENTATION OF THE BUSINESS PARK

City Manager Smith advised that the proposal is to extend the representation of property in the Cityø business park to Wirt Rivette Group for six additional months and allow selling flexibility.

Moved by Schoenow, seconded by Grossi, to adopt Resolution No. 2017-68 approving a six month extension with the Wirt Revette Group for the Cityø business park. Unanimously carried.

**RESOLUTION NO. 2017-69 - ENDORSING THE FRANKENMUTH JAYCEE'S
CONCEPTUAL PLAN FOR A SPLASH PAD AT MEMORIAL PARK**

City Manager Smith reviewed a proposed resolution endorsing the Frankenmuth Jaycees conceptual plan for the splash pad in Memorial Park.

Moved by Ackerman, seconded by Grossi, to adopt Resolution No. 2017-69 endorsing the Frankenmuth Jaycees conceptual plan for a splash pad feature within Memorial Park.
Unanimously carried.

Item(s) Removed From the Consent Agenda - None

AUDITED BILLS

Moved by Schoenow, seconded by Cramer, to approve payment of the bills for June 2017 in the amount of \$544,224.91. Unanimously carried.

CORRESPONDENCE

1. City Manager ó Monthly Report.

MINUTES

1. Construction Code Group Board ó June 16, 2017.
2. Economic Development Corporation Board ó June 15, 2017.
3. Library Board ó June 12, 2017.
4. Parks & Recreation Commission ó May 24, 2017.
5. Planning Commission ó June 27, 2017.
6. Joint Planning Commissions ó June 27, 2017.
7. Zoning Board of Appeals ó June 29, 2017.
8. Chamber of Commerce ó May 17, 2017.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:52 P.M.

Lora Gilmour
Recording Secretary