

**FRANKENMUTH CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, September 4, 2018
7:00 P.M.**

PRESENT: Ackerman, Reindel, Rupprecht, Schmitzer, Schoenow & Southgate.

ABSENT: Cramer.

The Mayor called the meeting to order at 7:00 P.M. and opened with the pledge of allegiance.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF AGENDA

Moved by Reindel, seconded by Schoenow, to approve the agenda as reviewed by the Mayor. Unanimously carried.

APPROVAL OF MINUTES

Moved by Schmitzer, seconded by Schoenow, to approve the minutes from the work session, special, and regular meetings all held on August 6, 2018. Unanimously carried.

Economic Development Corporation Board

Moved by Reindel, seconded by Schoenow, to appoint Abby Curtis, Mike Fassezke & Vickie Schmitzer to the Economic Development Corporation Board, terms expiring August 9, 2021. Unanimously carried.

It was noted that Vickie Schmitzer's term is an at large term and not related to her Council position.

Sister City Committee

Moved by Schmitzer, seconded by Ackerman, to appoint Jordan Maurer to the Sister City Committee, term expiring on December 31, 2019. Unanimously carried.

It was noted that Maurer is filling a vacant position.

MONTHLY REPORTS

Police Chief Mawer submitted his monthly department activities report for July. Fire Chief Kerns presented the fire department's August monthly report and Treasurer Deterding reviewed the August financial report. City Clerk Kerns reviewed the construction code activity for the month of August.

Moved by Reindel, seconded by Ackerman, to accept the Police, Fire, Treasurer's and Construction Codes monthly reports as submitted. Unanimously carried.

Consent Agenda

RESOLUTION NO. 2018-93 TO 2018-98 - APPROVE CONSENT AGENDA ITEMS

Moved by Ackerman, seconded by Schmitzer, to adopt Resolution No. 2018-93 approving the Frankenmuth Lions Club 2018 Fall Sale from September 19 - October 19, 2018; to adopt Resolution No. 2018-94 approving the Frankenmuth Autofest fireworks display at the City of Frankenmuth W.W.T.P. on Friday, September 7, 2018 at approximately 10:00 P.M.; to adopt Resolution No. 2018-95 approving the recognition of September as a National Suicide Prevention Awareness Month; to adopt Resolution No. 2018-96 approving the Frankenmuth High School Homecoming Parade request on Friday, October 12, 2018; to adopt Resolution No. 2018-97 approving the 2018 Cub Scout Pack 3275 Pumpkin Sale and display of temporary signs September 22 through October 31, 2018; to adopt Resolution No. 2018-98 approving temporary directional signs for the 2018 Holiday Home Tour on Saturday, December 1, 2018. Unanimously carried.

Unfinished Business - None

New Business

RESOLUTION NO. 2018-99 - RECOGNITION OF 50TH ANNIVERSARY OF THE FRANKENMUTH WOMEN'S CLUB

Moved Schmitzer, seconded by Reindel, to adopt Resolution No. 2018-99 recognizing the 50th Anniversary of the Frankenmuth Women's Club. Unanimously carried.

RESOLUTION NO. 2018-100 - ACCEPTING A PRICE AGREEMENT FOR PHASE 3 GOVERNMENT CENTER HVAC EQUIPMENT IMPROVEMENTS

City Manager Smith advised that proposals were requested from two reputable and qualified firms to replace the heat pumps in the Government Center 1st floor based upon last year's phase 2 process to replace the building's 37-year-old lower level heat pumps.

Moved by Reindel, seconded by Schoenow, to adopt Resolution No. 2018-100 approving a price agreement for phase 3 Frankenmuth City & Township Government Center HVAC equipment improvements. Unanimously carried.

RESOLUTION NO. 2018-101 - APPROVE TRAFFIC CONTROL ORDER NO. 2018-01

Police Chief Mawer issued a temporary traffic control order for a "No Parking Zone" being established on E. Genesee Street, near EF Rittmueller School as follows: The current "No Parking here to corner" sign be relocated west of the current location and posted 170 feet west of the EF Rittmueller Middle School Drive.

City Manager Smith advised that because an order has been on file and that this involves the relocation of the sign, no public hearing is being held. She also advised that the Transportation Advisory Committee has reviewed and recommended the approval of the order.

Moved by Ackerman, seconded by Schoenow, to adopt Resolution No. 2018-101 approving Traffic Control Order No. 2018-01 in that the current “No Parking here to corner” sign be relocated west of the current location and posted 170 feet west of the EF Rittmueller Middle School Drive. Unanimously carried.

RESOLUTION NO. 2018-102 - APPROVE TRAFFIC CONTROL ORDER NO. 2018-02

Police Chief Mawer issued a temporary traffic control order for a “No Parking Zone” being established on Mayer Road, near Mission Ridge Drive as follows: The east side of Mayer Road, 180 feet south of Mission Ridge Drive, shall be ordered “No Parking.”

City Manager Smith advised that because an order has been on file and that this involves the relocation of the sign, no public hearing is being held. She also advised that the Transportation Advisory Committee has reviewed and recommended the approval of the order.

Moved by Schmitzer, seconded by Schoenow, to adopt Resolution No. 2018-102 approving Traffic Control Order No. 2018-02 in that the current east side of Mayer Road, 180 feet south of Mission Ridge Drive, shall be ordered “No Parking.” Unanimously carried.

RESOLUTION NO. 2018-103 - APPROVE TRAFFIC CONTROL ORDER NO. 2018-04

Police Chief Mawer issued a temporary traffic control order for a “No Parking Zone” shall be established on Park Drive, near E. Genesee Street, as follows: Park Drive (or Street), which is referred to as the “horseshoe” once it enters the park, shall be ordered “No Parking” on the “inside of the horseshoe” beginning 670 feet south of Genesee Street and continuing on to Parker Street.”

City Manager Smith advised that because an order has been on file and that this involves the relocation of the sign, no public hearing is being held. She also advised that the Transportation Advisory Committee has reviewed and recommended the approval of the order.

Moved by Southgate, seconded by Schoenow, to adopt Resolution No. 2018-103 approving Traffic Control Order No. 2018-04 in that the current Park Drive (or Street), which is referred to as the “horseshoe” once it enters the park, shall be ordered “No Parking” on the “inside of the horseshoe” beginning 670 feet south of Genesee Street and continuing on to Parker Street.” Unanimously carried.

RESOLUTION NO. 2018-104 - APPROVE PURCHASE OF A POLICE PATROL VEHICLE

Police Chief Mawer reviewed two bids he received for a new Chevrolet Tahoe police vehicle. The low bid was from Berger Chevrolet of Grand Rapids (through the MIDEAL, state purchasing program).

Discussion took place on the state purchasing program.

Moved by Schoenow, seconded by Southgate, to adopt Resolution No. 2018-104 approving the purchase of the new police vehicle from Berger Chevrolet for \$33,616. Unanimously carried.

RESOLUTION NO. 2018-105 - ADOPT A MUNICIPAL RETIREMENT SYSTEM OF MICHIGAN GENERIC SERVICE CREDIT PURCHASE POLICY

City Manager Smith advised that this proposed policy has been recommended by the Personnel Committee allowing affected employees within six months of their retirement date to purchase up to 24 months of generic service credit.

Moved by Schmitzer, seconded by Ackerman, to adopt Resolution No. 2018-105 approving a policy to purchase service credit from the Municipal Retirement Employees of Michigan. Unanimously carried.

RESOLUTION NO. 2018-106 - APPROVE RANDAL FLATHAU'S PURCHASE OF GENERIC SERVICE CREDIT

City Manager Smith advised that Randal Flathau has submitted a letter advising of his intent to retire by December 20, 2018 and to solely purchase 22months of generic service credit in accordance with the City's newly adopted policy.

Moved by Schoenow, seconded by Southgate, to adopt Resolution No. 2018-107 approving a policy to purchase service credit from the Municipal Retirement Employees of Michigan. Unanimously carried.

RESOLUTION NO. 2018-107 - APPROVE A CONTRACT WITH CHILD & FAMILY SERVICES TO PROVIDE AN EMPLOYEE ASSISTANCE PLAN

City Manager Smith briefly reviewed a proposed contract with Child & Family Services to provide an Employee Assistance Plan to full-time employees, police reserve officers and volunteer firefighters.

Discussion took place on the cost being very cost effective.

Moved by Ackerman, seconded by Schoenow, to adopt Resolution No. 2018-107 approving an employee Assistance Plan from Child & Family Services of Saginaw, MI for a total of \$2,842. Unanimously carried.

Item(s) Removed From the Consent Agenda - None

AUTHORIZE INVOICE PAYMENTS

Moved by Schmitzer, seconded by Ackerman, to authorize invoice payment for August 2018 in the amount of 4,105,991.18. Unanimously carried.

CORRESPONDENCE

1. City Manager – Monthly Report.
2. Joel Zwerk – Heritage Park Rentals.
3. Parks & Recreation – Kern Pavilion Rentals.
4. State of Michigan – Acceptance of the Kingsbrook Place #6 Subdivision Plat.

A brief discussion took place on staff critiquing the recent boil water advisory matter as a result of the new transmission water main being placed into service.

MINUTES

1. Downtown Development Authority Board – August 9, 2018.
2. Economic Development Corporation Board – August 16, 2018.
3. Library Board – June 11, 2018.
4. Parks & Recreation Commission – July 28, 2018.
5. Sister City Committee – August 13, 2018.
6. Zoning Board of Appeals – August 13, 2018.
7. Frankenmuth Chamber of Commerce Board – July 18, 2018.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:35 P.M.

Phillip Kerns
City Clerk